

**Lancaster County Convention Center Authority**  
**Meeting of the Operations Committee**

Thursday, April 16, 2026 5:30 p.m.

Commons on Vine,  
Lancaster County Convention Center

Agenda

1. Pledge of Allegiance
2. Roll Call
3. Announcements
4. Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
5. Main Lobby Furniture Plan
6. 2026 LCCC Conditions Report
  - Review of the condition of LCCC major equipment
    - a. Presenters: Josh Nowak, LCCC General Manager  
Jose Colon, LCCC Director of Engineering
7. Update: February 2, 2026 Claim - Water Damage
  - a. Damage at Stevens & Smith property
  - b. Building Management System
  - c. Damaged Cooling Coils
    - i. Temporary Repairs – Coils
    - ii. Permanent Solution - Coils
8. Review of Sales & Marketing activities and results
  - a. Presenters from Aimbridge Hospitality: Josh Nowak, LCCC General Manager  
Jacyn Thompson, Director of Convention Sales
  - b. Sales and Marketing
    - i. First Quarter 2026 Activity
    - ii. First Quarter 2026 Priority Events Spotlight
    - iii. Second Quarter 2026 Activity Forecast
    - iv. Second Quarter 2026 Priority Events Spotlight
    - v. Second Quarter 2026 Freedom Hall Events
    - vi. Second Quarter 2026 Advertising
    - vii. First Quarter Priority Bookings 2026
    - viii. LCCC Priority Events by year
    - ix. Year-end Statement of Income forecast vs budget
9. Update of Commons on Vine
10. Executive Director's Report
  - a. Key Performance Indicators.
  - b. 106 South Christian Street (next steps)
11. Adjournment

Next Operations Committee Meeting:  
Thursday, July 9, 2026 at 5:30 p.m.  
Commons on Vine, Lancaster County Convention Center