

**Lancaster County Convention Center Authority  
Board Meeting of March 26, 2026**

**Commons on Vine, Lancaster County Convention Center, Lancaster, Pennsylvania at 5:30 p.m.**

Agenda

- 1) Pledge of Allegiance
- 2) **Purpose of Meeting:**
  - a. Review & approval of LCCCA 2025 Audit
  - b. Ratify Commons on Vine Redevelopment Change Orders
  - c. Ratify/Approve Certificates of Substantial Completion with contractors
  - d. Ratify/Approve monthly Operating, Capital, & CRIZ 2025 expenses.
- 3) Roll Call
- 4) Announcements
- 5) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
- 6) LCCCA Chair Report – Sharron V. Nelson
- 7) Presentation of LCCCA 2025 Audit - Jennifer CruverKibi, CPA, CGFM, Partner; Maher Duessel
  - a. A motion to approve the LCCCA 2025 Audit, as presented by Jennifer CruverKibi, CPA, CGFM, Partner Maher Duessel, as recommended by the Finance & Audit Committee, & previously circulated to the board.
- 8) LCCCA Board Comment Period
- 9) LCCCA Staff Comment Period
- 10) Executive Director’s Report – Kevin R. Molloy
  - a. Key Performance Indicators
- 11) New Business
  - a. Motion to approve IT Consultant, Ron Walczak, Engagement Letter through December 31, 2026.
  - b. HVAC Airflow test of specifications in the Commons on Vine redevelopment.
  - c. Motion to approve increase to Commons on Vine Project Budget, as recommended by the Finance & Audit Committee
 

i. Triangle Fire Protection	\$ 11,629.12
ii. Illuminated Integration	\$ 67,121.50
iii. Uhrig Construction	\$ 1,893.45
iv. Versteel/Benjamin Roberts - Classroom Tables	\$ 73,575.17
v. <u>Penn Jersey Paper - Kitchen Equipment</u>	<u>\$ 17,654.00</u>
Total Additional Funds Request (Capital Repl.Fund)	\$171,873.24
  - d. Motion to Ratify Commons on Vine Redevelopment Change Orders, as recommended by the Finance & Audit Committee and previously circulated to the board.
    - i. Uhrig Construction – General Contractor
      - a. Lock Cores, Additional Signage, & “Common Ground” lettering 1,893.45
      - b. 2/9/26 Coil Leak Damage Repair 36,683.02

Total Uhrig Construction CO#8 38,576.47
    - ii. Illuminated Integration Change Order #4 (revised)
      - a. Video IO & Processing Adjustments
      - Least Latency Option 66,076.00
      - b. Uniquet Players & Licenses for Video Walls 40,409.50
      - c. Under Escalator Equipment Rack 1,045.50
      - d. WiFi Infrastructure & Hardware + Digital Signage,  
with all deducted alternatives accepted 480,641.62
      - e. CCTV and Fiber Additions,  
with all deduct alternates accepted 393,638.80

Total Illuminated Integration CO #4 (revised) 981,811.42
    - iii. Triangle Fire Protection - \$11,629.12

Total of Change Orders \$1,032,017.01

- e. Motion to Ratify Commons on Vine Redevelopment Certificates of Substantial Completion, as previously circulated to the board.
  - i. Uhrig Construction – General Contractor
  - ii. Garden Spot Mechanical – Plumbing Contractor
- f. Motion to Approve Commons on Vine Redevelopment Garden Spot Mechanical – Mechanical Contractor Certificate of Substantial Completion, as previously circulated to the board.

12) Consent Agenda – Motion to approve Board and Committee Meeting Summary Minutes & payment of expenditures.

- a. Summary minutes of the Board Meeting of 1.22.2026
- b. Summary minutes of the Operations Committee Meeting of 2.12.2026
- c. Summary minutes of the Finance & Audit Committee Mtg of 3.12.2026
- d. Ratification of LCCCA February 2026 Operational Expenditures totaling \$96,200.91 as recommended by the Finance & Audit Committee.
- e. Ratification of LCCCA February 2026 Capital Expenditures totaling \$74,106.34 as recommended by the Finance & Audit Committee.
- f. Ratification of LCCCA February 2026 CRIZ 2025 Project Expenditures for Approval paid with JVB Loan Proceeds totaling \$208,897.88
- g. Approval of LCCCA March 2026 Operational Expenditures totaling \$127,213.19
- h. Approval of LCCCA March 2026 Capital Expenditures totaling \$38,317.80
- i. Approval of LCCCA March 2026 CRIZ 2025 Project Expenditures for Approval paid with JVB Loan Proceeds totaling \$207,320.20

13) Executive Session

- a. Personnel Matter
- b. Return from Executive Session

14) Comments by Sharron Nelson

15) Adjournment

Upcoming Presentations, Board meetings and Committee Meetings:

- Thursday, April 16, 2026 – 5:30p.m., Operations Committee Meeting, Commons on Vine
- Thursday, May 14, 2026 - 5:30 p.m. Board Meeting, Commons on Vine