

Lancaster County Convention Center Authority
Meeting of October 23, 2025 @ 5:30 p.m.
Independence Room,
Lancaster County Convention Center
Lancaster, Pennsylvania

Agenda

- 1) Pledge of Allegiance
- 2) **Purpose of Meeting:** Board review and vote on all LCCC / LCCCA 2026 Budgets
Ratify September & Approve October accounts payable
Ratify Commons on Vine Change Orders
1ST Reading of Nomination Committee Board recommendations
- 3) Roll Call
- 4) Announcements
- 5) Board Chair Report
- 6) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
- 7) LCCCA Board Comment Period
- 8) LCCCA Staff Comment Period
- 9) Committee Recommendations to the full board:
 - a. Finance Committee
 - i. A motion to approve the Proposed 2026 LCCC/LCCCA Capital Budget with funds available 11/1/2025, as recommended by the Operations and Finance & Audit Committees and previously circulated to the board.
 - ii. A motion to approve the Proposed 2026 LCCC Operational Budget (managed by Aimbridge Hospitality) with a gross operating loss of \$(457,955) and a net profit (loss) of \$(865,661), as recommended by the Finance & Audit Committee and previously circulated to the board.
 - iii. A motion to approve the LCCCA Proposed 2026 Administrative Budget, as recommended by the Finance & Audit Committee and previously circulated to the board.
 - iv. A motion to approve the Proposed 2026 LCCCA Comprehensive Budget, as recommended by the Finance & Audit Committee and previously circulated to the board.
 - b. Nominating Committee
 - i. A motion to accept the Nominating Committee slate of officers for 2026 as presented and to be voted on at the November 20, 2025 Board Meeting:
Chair – Sharron Nelson **Vice Chair** – Tom Showers **Treasurer** – Darcy Pollock
Secretary – Patrick Snyder **Asst. Secretary** – Zach Peirson
- 10) New Business
 - a. Motion to Ratify LCCCA Commons on Vine Redev. Change Orders, as previously circulated to the Board
 - i. Uhrig Construction (General Contractor)

• Alcohol Storage Walls	\$ 8,775.16
• Addtl. framing to clouds. Addtl. sidewalk demo, prep & pour.	\$ 10,639.93
• Addtl. work under escalator. Storage areas to be drywalled per plans.	\$ 12,931.05
• T&M Security Wall	\$ 845.55

• Zip Bead	\$ 2,108.24
• Soffit Framing	\$ 1,874.86
• Vestibule 27 per SKA – 05	\$ 14,353.16
Total:	\$ 88,375.97
ii. Clark Inc (Electrical Contractor)	
• AV Drawing Revisions – Credit	\$ (838.00)
• Wireless Pushbuttons – Credit	\$ (2,672.00)
• Relocate VAVs	\$ 2,881.00
• Relocate vestibule door revisions, 1 low voltage switch & 1 storage area switch	\$ 1,866.00
• Eliminate Recessed Lighting – Credit	\$ (1,365.00)
• AV Changes	\$ 4,316.00
Total:	\$ 4,188.00
iii. Garden Spot Mechanical (Mechanical Contractor)	
• Linear Boxes	\$ 5,240.24
• Existing Exhaust	\$ 2,949.44
Total:	\$ 8,189.68
iv. Illuminated Integration (Audio Visual Contractor)	
• Replace Ceiling Speakers	\$ 26,122.00
Total:	\$ 26,122.00
Grand Total:	\$126,875.65

11) Executive Director's Report

a. Project Updates:

- i. 21-23 E. Vine St.
- ii. Commons on Vine Renovation
- iii. Paver Project
- iv. Thaddeus Stevens & Lydia Hamilton Smith Center for History & Democracy

b. Key Performance Indicators

12) Consent Agenda – Motion to approve Board & Committee Meeting Summary Minutes and ratify/approve expenditures as previously circulated to the board:

- a. LCCCA Board Meeting of August 21, 2025
- b. Personnel Committee Meeting of September 10, 2025
- c. Operations Committee Meeting of October 1, 2025
- d. Nominating Committee Meeting of October 2, 2025
- e. Finance Committee Meeting of October 16, 2025
- f. September 2025 Operational Expenditures for Ratification totaling \$ 13,776.95
- g. September 2025 Capital Expenditures for Ratification totaling \$ 77,267.58
- h. September 2025 CRIZ 2025 Project Expenditures for Ratification paid with JVB Loan Proceeds totaling \$ 528,829.40
- i. October 2025 Operational Expenditures for Approval totaling \$ 709,953.54
- j. October 2025 Capital Expenditures for Approval totaling \$ 20,946.43
- k. October 2025 CRIZ 2025 Project Expenditures for Approval to be paid with JVB Loan Proceeds totaling \$ 649,091.61

* as recommended by the Finance Committee

13) Adjournment

*** Upcoming Board and Committee Meetings:

- Board Meeting, Thursday November 20, 2025, 5:30 p.m. Independence Room