

Lancaster County Convention Center Authority

Board Meeting of March 27, 2025

Independence Room, Lancaster County Convention Center, Lancaster, Pennsylvania at 5:30 p.m.

Agenda

- 1) Pledge of Allegiance
 - 2) **Purpose of Meeting:**
 - a. Review & approval of LCCCA 2024 Audit
 - b. Resolution - Commons on Vine Renovation Professional Services Agreement - Additional Services
 - c. Review & approve/ratify monthly capital and operating expenses.
 - 3) Roll Call
 - 4) Announcements
 - 5) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
 - 6) LCCCA Chair Report – Sharron V. Nelson
 - 7) Presentation of LCCCA 2024 Audit - Jennifer CruverKibi, CPA, CGFM, Partner; Maher Duessel
 - a. A motion to approve the LCCCA 2024 Audit, as presented by Jennifer CruverKibi, CPA, CGFM, Partner Maher Duessel, as recommended by the Finance & Audit Committee, & previously circulated to the board.
 - 8) Review of Commons on Vine Project; interior & entrance programming
Presenter: Ted Vedock, Architect & Principal, Hammel Associates Architects, LLC
 - a. Review of Commons on Vine Renderings, with updated Furniture Fixtures & Equipment.
 - 9) Review of 21 – 23 East Vine St Project; furniture plan
Presenter: Ted Vedock, Architect & Principal, Hammel Associates Architects, LLC
 - a. Review of LCCCA offices & furniture plan.
 - 10) Executive Director's Report – Kevin R. Molloy
 - a. Paver Project update
 - b. Swan Hotel update (with Solicitor Julie B. Miller)
 - c. Commons on Vine Update
 - i. Video Wall Deposit
 - ii. CRIZ/Commonwealth of PA approval
 - d. Key Performance Indicators
 - i. Staffing total
 - 11) New Business
 - a. Hammel Associates Additional Services
 - i. Motion to approve Resolution for Acceptance of Amendment to the Professional Services Agreement for Commons on Vine Renovations
 - Renderings & AV Consultant expense to attend digital wall demo
 - 12) LCCCA Board Comment Period
 - 13) LCCCA Staff Comment Period
 - 14) Consent Agenda – Motion to approve Board and Committee Meeting Summary Minutes & payment of expenditures.
 - a. Summary minutes of the Board Meeting of 1.23.2025
 - b. Summary minutes of the Operations Committee Meeting of 2.20.2025
 - c. Summary minutes of the Finance & Audit Committee Mtg of 3.13.2025
 - d. Ratification of LCCCA February 2025 Operational Expenditures totaling \$ 76,275.37 as recommended by the Finance & Audit Committee.
 - e. Ratification of LCCCA February 2025 Capital Expenditures totaling \$ 527,085.98 as recommended by the Finance & Audit Committee.
 - f. Approval of LCCCA March 2025 Operational Expenditures totaling \$16,270.39
 - g. Approval of LCCCA March 2025 Capital Expenditures totaling \$450,155.49
 - 15) Adjournment
- Upcoming Presentations, Board meetings and Committee Meetings:
- ~~Thursday, April 17, 2025 – 5:30p.m., Operations Committee Meeting, Independence Room CANCELED~~
 - Thursday, May 22, 2025 - 5:30 p.m. Board Meeting, Independence Room