

Lancaster County Convention Center Authority
Meeting of the Finance & Audit Committee, March 13, 2025 5:30 P.M.
Independence Room, Lancaster County Convention Center Lancaster, PA

Agenda

Purpose of Meeting:

- ✓ Review and recommend to full board the approval of LCCCA 2024 Audit
- ✓ Review and recommend to full board the ratification of monthly capital and operating expenses.

1. Pledge of Allegiance
2. Roll Call
3. Announcements
4. Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
5. Presentation of LCCCA 2024 Audit
 - a. Jennifer CruverKibi, CPA, CGFM, Partner Maher Duessel
 - b. A motion to recommend to the full board the 2024 Audit, as presented by Maher Duessel and previously circulated to the board.
6. LCCC Finance Report: Abigail Black, Aimbridge Hospitality
 - a. Review of LCCC Balance Sheet – February 2025
 - b. Review of LCCC P&L – February 2025
 - c. Forecast through December 31, 2025
7. Executive Director's Report
 - a. HRRT Update/Review
 - b. Project updates:
 - i. 101 South Queen Street
 - ii. Commons on Vine
 - iii. 21- 23 East Vine
 - iv. Thaddeus Stevens & Lydia Hamilton Smith Center
 - c. Reserves update
 - i. Marketing Consortium Flow
 - ii. LCCC Cash Flow
 - iii. Unrestricted Cash
 - iv. Capital Replacement Fund
 - v. CRIZ Deposit Fund
 - d. Unrestricted Bank Account Checks
 - e. Notable Transactions
 - i. Refund from AmTrust North America (Cyber Policy)

8. New Business
 - a. Motion to recommend to the full board Hammel Associates Architects Additional Services agreement to provide 6 additional renderings, rebidding of the A/V contract, and technical consultant to attend technology demonstration with Illuminated Integration (A/V contractor).
9. Review Expenditures:
 - a. A motion to recommend to the full board Ratification of the LCCCA February 2025 Operational Expenditures totaling \$76,275.37
 - b. A motion to recommend to the full board Ratification of the LCCCA February 2025 Capital Expenditures totaling \$527,085.98
10. Adjournment

Next Finance/Audit Committee Meeting:

Thursday, July 24, 2025 @ 5:30 pm Charter Boardroom, Montgomery House