

**Lancaster County Convention Center Authority**  
**Meeting of November 14, 2024 @ 5:30 p.m.**  
**Commons on Vine, Lancaster County Convention Center**  
**Lancaster, Pennsylvania**



Agenda

- 1) Pledge of Allegiance
- 2) Purpose of Meeting:
  - Election of Officers for 2025
  - Deliberate and vote on 2025 Board & Committee Meeting Schedule
  - Approve Commons on Vine Renovation Project Bid Award & Rebid Resolution
  - Approve Resolution Approving Financial Assistance to the LCCCA for Commons on Vine Project at the Lancaster County Convention Center.
  - Approve the Resolution Design Agreement with Hammel Associates Architects for storage Building at 106 S. Christian Street
  - Approve 2025 Marketing Consortium Budget.
- 3) Roll Call
- 4) Announcements
- 5) Chair Report
- 6) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
- 7) LCCCA Board Comment Period
- 8) LCCCA Staff Comment Period
  - a. Letter from the Lancaster Downtown Investment District Authority
- 9) Election of Officers for 2025
  - a. Motion to approve the Nominating Committee recommendations for the LCCCA's Slate of Officers for 2025, as read at the at the October 24, 2024 Board Meeting:
    - ✓ Chair – Sharron Nelson
    - ✓ Vice Chair – Tom Showers
    - ✓ Treasurer – Darcy Pollock
    - ✓ Secretary – Patrick Snyder
    - ✓ Assistant Secretary – Zach Peirson

10) New Business

- a. Motion to Ratify 21-23 E. Vine St Interior Buildout Change Orders, as previously circulated to the board.

East Exterior Wall Repointing	981.21
Replace Slate Roof	43,758.00
Closed Cell Spray Foam Basement	1,607.10
Floor Infills Basement	2,433.21
Key Rim Cylinders for Existing Exterior Doors	638.88
Patching Existing Fireproofing on Existing Steel	5,500.00
Fire Blocking	1,421.75
RFI #60 - Additional Insulation Alternate Price	2,440.90
<u>Roof Repairs to Flat Roof</u>	<u>1,736.88</u>
<b>Total</b>	<b>\$60,517.93</b>

New Business (Continued)

- b. Motion to approve Resolution Approving Financial Assistance to the LCCCA for Commons on Vine Project at the Lancaster County Convention Center.
  - i. Presenters; Peter T Edelman, Bond Counsel; Michael D. Vind, Financial Advisor;
- c. Motion to approve Resolution Approval of Design Agreement & Request for Bids for development of 106 South Christian Street.
  - i. Review Design Agreement with Hammel Associates Architects for storage building at 106 S. Christian Street.
  - ii. Presenter; Kevin R. Molloy, LCCCA Executive Director / Julie Miller LCCCA Solicitor
- d. Motion to approve Commons on Vine Renovation Project Bid Award & Rebid Resolution.
  - i. Review of Bid Results, Recommendation of Award.
  - ii. Presenter; Ted Vedock Architect / Kevin R. Molloy, LCCCA Exec. Director /Julie Miller LCCCA Solicitor

11) Executive Director's Report

- a. Update on 21 – 23 East Vine Street
- b. Update on Thad & Lydia Center
- c. Update on Paver Project
- d. 2024 Review & 2025 outlook
- e. Investment update
- f. Key Performance Indicators

12) Consent Agenda – Motion to approve Board Meeting Summary Minutes, and Marketing Consortium Budget as previously circulated to the board:

- a. LCCCA Board Meeting Minutes of October 24, 2024.
- b. 2025 Marketing Consortium Budget.

13) Old Business

- a. Motion to approve the 2025 Board & Committee Meeting Schedule, as previously circulated to the board.

14) Adjournment

Next Regularly Scheduled Board Meeting: **Thursday, January 23, 2025 5:30 p.m.**  
**Independence Room, Lancaster County Convention Center**