

Lancaster County Convention Center Authority
Meeting of August 22, 2024, 5:30 pm Commons on Vine, Lancaster County Convention Center
Lancaster, Pennsylvania
Agenda



- 1) **Purpose of meeting:**
 - Approve/Ratify expenses for May, June, July & August 2024
 - Review and consider Commons on Vine drawings of proposed redevelopment program.
 - Resolution for 101 S. Queen St. Developer's Agreement
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Announcements
- 5) Chair Report: Reminder - Nominating Committee 10.3.2024 5:00 pm (Patrick/Tom/Ted)
- 6) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
- 7) LCCCA Board Comment Period
- 8) LCCCA Staff Comment Period
- 9) **New Business**
 - a. Resolution: Commons on Vine: Resolution to accept drawings of proposed renovation program.
 - i. Motion to approve acceptance of drawings and programming for Commons on Vine Renovation.
 - ii. Presentation of Commons on Vine program: Ted Vedock Hammel Architects
 - b. Ratification of Lydia Hamilton Smith Interior Buildout Change Orders, as previously circulated to the board.

Mold Remediation	\$4,581.50	Framing Changes RFI 08	\$4,845.29
RFI 09 Framing	\$1,355.95	Raising first floor	\$1,026.70
Added Masonry Lintels	\$1,962.40	Repair slate roof	\$3,080.00
2nd and 3rd floor demo	\$2,675.12	Repair floor joist	\$160.00
Raising Heat Detector	\$6,516.68	<u>Lintels, Bathroom Floor, Window</u>	<u>\$2,670.14</u>
Shower & Mop Basin	\$2,928.00	Total	\$31,801.78
 - c. Lancaster History Resolution:
 - i. Motion to accept Resolution to approve LancasterHistory's plans for entrance from Vine Street & Commons on Vine and for change of address.
 - ii. Change the addresses:
 - LCCCA's 3 East Vine St, to 19 East Vine St
 - Thaddeus Stevens & Lydia Hamilton Smith Center to be 13 – 15 East Vine St (if 2 #'s are permitted)
 - iii. Entrance design for the Thaddeus Stevens & Lydia Hamilton Smith Center for History & Democracy
 - d. Resolution: Amend Capital Projects.
 - i. Motion to approve Resolution to Amend Capital Projects.
 - ii. Review of projects to have project funding revoked
 - iii. Revoke \$1,068,860.00

Upcoming LCCCA Meetings:

- Personnel Committee Meeting: September 12, 2024 – 10:00 a.m. * Operations Committee Meeting: October 3, 2024 – 5:30 p.m.
- Nominating Committee Meeting: October 3, 2024 – 5:00 p.m. * Finance Committee Meeting: October 17, 2024 - 5:30 p.m.
- LCCCA Board Meeting: October 24, 2024 - 5:30 p.m – Montgomery House, Charter Boardroom

- Non priority or rolled into other projects.
- iv. Add: Main Entrance Paver & Lighting Project \$300,000

- e. Resolution: Resolution to approve 101 S. Queen St. Sale & Development Agreement
 - i. Motion to approve the Resolution for 101 S. Queen St. Sale & Development Agreement

10) Executive Director's Report: Kevin R. Molloy

- a. Investment Budget for LCCCA Bond Reserve / LCCCA Reserves
- b. Updates: Lydia Hamilton Smith Interior Buildout
- c. Customer Feedback – Sons of The American Revolution & Historicon
- d. Penn Square Condominium Association Utilities update.
- e. Paver Project construction update

11) Consent Agenda – Motion to approve/ratify expenditures, engagement letter, Board & Committee Meeting Summary Minutes as previously circulated to the board:

- a. Approval of LCCCA Board Meeting minutes of May 16, 2024.
- b. Approval of LCCCA Finance & Audit Committee Meeting Minutes of June 20, 2024
- c. Approval of LCCCA Personnel Committee Meeting Minutes of July 18, 2024
- d. Ratification of LCCCA May 2024 Operational Expenditures totaling \$18,280.40 *
- e. Ratification of LCCCA May 2024 Capital Expenditures totaling \$89,483.98 *
- f. Ratification of LCCCA June 2024 Operational Expenditures totaling \$ 1,702,535.58
- g. Ratification of LCCCA June 2024 Capital Expenditures totaling \$ 47,735.75
- h. Ratification of LCCCA July 2024 Operational Expenditures totaling \$4,062.13
- i. Ratification of LCCCA July 2024 Capital Expenditures totaling \$158,191.41
- j. Approval of LCCCA August 2024 Operational Expenditures totaling \$27,815.83
- k. Approval of LCCCA August 2024 Capital Expenditures totaling \$194,989.52
- l. Ratification engagement letter with Arbitrage Rebate Counselors for December 2024 report.
- m. Approval of Engagement Letter with Netconex for IT Services
- n. Approval of Technical Consulting Services addendum to Hammel Associates Architects, LLC services contract. \$ 27,450.00

* as recommended by the Finance & Audit Committee.

12) Adjournment

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