

Lancaster County Convention Center Authority
Meeting of November 16, 2023 @ 5:30 p.m.
Commons on Vine, Lancaster County Convention Center
Lancaster, Pennsylvania



Agenda

- 1) Purpose of Meeting:
 - Election of Officers for 2024
 - Deliberate and vote on 2024 Board & Committee Meeting Schedule
 - Approve November 2023 Operational and Capital Expenditures
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Announcements
- 5) Chair Report
- 6) Approval of Agenda
 - a. LCCCA Solicitor, Julie Miller to explain this new agenda item going forward.
- 7) New Business:
 - a. LancasterHistory
 - i. Presentation by Thomas Ryan PhD, Robin Sarratt & Ken Huber of LancasterHistory
 - ii. Motion to approve concept design for the front window on the façade of the Kleiss building (49 S. Queen St.)
- 8) Executive Director's Report
 - a. Investment update
 - b. Key Performance Indicators
 - c. Update on 106 S. Christian St.
 - d. Sewer line rerouting
- 9) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
- 10) LCCCA Board Comment Period
- 11) LCCCA Staff Comment Period
- 12) Election of Officers for 2024
 - (a) Motion to approve the Nominating Committee recommendations for the LCCCA's Slate of Officers for 2024:
 - ✓ Chair – Sharron Nelson
 - ✓ Vice Chair – Thomas Showers
 - ✓ Treasurer – Darcy Pollock
 - ✓ Secretary – Patrick Snyder
 - ✓ Assistant Secretary – Zach Peirson

13) Consent Agenda – Motion to approve Board Meeting Summary Minutes, Operational & Capital Expenditures, and Ratify a Change Order and AIA Document as previously circulated to the board:

- a. LCCCA Board Meeting Minutes of October 26, 2023.
- b. Approval of November 2023 Operational Expenditures totaling \$ 4,691.79
- c. Approval of November 2023 Capital Expenditures totaling \$ 12,000.00
- d. 2024 Marketing Consortium Budget.
- e. Ratification of the change order from Empire Services in the amount of \$ 22,326.00, per structural engineer Robert Illo’s drawings.
- f. Ratification of AIA Document B102 – 2017 between Hammel Associates Architects & LCCCA

14) Old Business

- a. Motion to approve the 2024 Board & Committee Meeting Schedule, as previously circulated to the board.

15) Other Business

16) Adjournment

Next Regularly Scheduled Board Meeting: **Thursday, January 25, 2024 5:30 p.m.**
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Lancaster County Convention Center