

**Lancaster County Convention Center Authority**  
**Rescheduled Board Meeting - June 15, 2023, 5:30 pm**  
**Commons on Vine, Lancaster County Convention Center**  
**Lancaster, Pennsylvania**

AGENDA

- 1) **Purpose of meeting:** Expression of Interest Resolution for LCCCA properties.  
Resolution – LCCCA Investment Direction  
Resolution to reroute Freedom Hall sewage line directly to City sewer line.  
Ratify April & May 2023 operating expenses.  
Reappropriating Capital Funds for Sound System, and Escalator Repairs.
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Announcements
- 5) Chairman's Report
- 6) Executive Director's Report
  - a. Lost Business Report
  - b. 106 South Christian Street update
  - c. Sewer Lift Station Update
  - d. Historic Property Process
  - e. Board Appointments – Lancaster County Appointment -Ted Darcus new 4-year term
  - f. Key Performance Indicators
- 7) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
- 8) LCCCA Board Comment Period
- 9) LCCCA Staff Comment Period: Reminder LCCCA Observance of Juneteenth
- 10) Consent Agenda – Motion to approve Board and Committee Meeting Summary Minutes, expenditures, and contracts as previously circulated to the board:
  - a. LCCCA Board Meeting Summary Minutes of January 26, 2023
  - b. LCCCA Board Meeting Summary Minutes of March 30, 2023
  - c. LCCCA Operations Committee Meeting Summary Minutes of April 6, 2023
  - d. Ratification of LCCCA April 2023 Operational Expenditures totaling \$7,576.76
  - e. Ratification of LCCCA May 2023 Operational Expenditures totaling \$5,794.87
- 11) Old Business
- 12) New Business
  - a. Motion to approve the defunding of \$398,855.00 in capital projects, as previously distributed and recommended by the Operations Committee.
  - b. Motion to approve the funding of \$300,000.00 to replace the sound systems; in Freedom Hall, Commonwealth Ballroom & Heritage Ballroom, as previously distributed to the Board & recommended by the Operations Comm.
  - c. Motion to approve the funding of \$100,000.00 to repair escalators, and refinish brass, as recommended by the Operations Committee.
  - d. Motion to approve the Expression of Interest Resolution to sell the LCCCA's vacant Swan Hotel 101 S. Queen St property, and air rights over 106 S. Christian St, and 10 East Vine St starting at 20' above grade.
  - e. Motion to approve the Resolution to proceed with Freedom Hall sewage line rerouting, away from Thaddeus Stevens properties to City sewage system via gravity feed. This task was identified in LancasterHistory lease negotiations in 2022. Work to be engineered by LH design team, and executed by LH contractors. LCCCA will reimburse LH for both the design and rerouting of the sewer line.
  - f. Motion to approve the Resolution – LCCCA Investment Direction
  - g. Approval of Raymond James Engagement Letter for Investment Adviser services.
- 13) Adjournment

\*\*\* Upcoming Board and Committee Meetings:

- Finance and Audit Committee Meeting – Thursday, June 22, 2023 5:30 p.m.
- Operations Committee Meeting – Thursday, July 13, 2023 5:30 p.m.
- Personnel Committee Meeting – Thursday, July 20, 2023 5:30 p.m. – Employee Benefits Review
- Board Meeting- Thursday, August 24, 2023, 5:30 p.m.