

Lancaster County Convention Center Authority
Board Meeting of March 30, 2023
Charter Board Room, Lancaster County Convention Center
Lancaster, Pennsylvania at 5:30 p.m.
Agenda

- 1) **Purpose of Meeting:**
 - a. Review & approval of LCCCA 2022 Audit
 - b. Review & approve Tax-Exempt Bond Compliance policies and Continuing Disclosure Compliance Program
 - c. Review & approve/ratify monthly capital and operating expenses.
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Announcements
- 5) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
- 6) LCCCA Chair Report – Sharron V. Nelson
- 7) Presentation of LCCCA 2022 Audit - Jennifer CruverKibi, CPA, CGFM, Partner; Maher Duessel
 - a. A motion to approve the LCCCA 2022 Audit, as presented by Jennifer CruverKibi, CPA, CGFM, Partner Maher Duessel, as recommended by the Finance and Audit Committee, and previously circulated to the board.
- 8) Investment Policies / 3rd Class Convention Center Authority requirements
 - a. Background – Louis Verdelli, David Sutton, and LCCCA Bond Attorney Peter Edelman
 - b. Tax Exempt Bond Compliance and Continuing Disclosure Compliance Program
 - c. A motion to approve the LCCCA the adoption the of Tax-Exempt Bond Compliance policies and Continuing Disclosure Compliance Program
- 9) Executive Director's Report – Kevin R. Molloy
 - a. 106 South Christian Street update
 - b. All expenditures for projects not in Condo Association property will be paid by Capital Reserves, and reimbursed by the unrestricted funds.
 - c. CSL's "Lancaster Convention District Futures Study" Presentation
 - d. Key Performance Indicators
- 10) LCCCA Board Comment Period
- 11) LCCCA Staff Comment Period
- 12) Personnel Committee - Chair Report – Patrick Snyder
- 13) Consent Agenda – Motion to approve Board and Committee Meeting Summary Minutes, Engagement Letter, Change Order, & expenditures.
 - a. Summary minutes of the Operations Committee Meeting of 2.2.2023
 - b. Summary minutes of the Finance & Audit Committee Mtg of 3.16.2023
 - c. Ratification of LCCCA Engagement Letter with Arbitrage Rebate Counselors.
 - d. Ratification of LCCCA February 2023 Operational Expenditures totaling \$ 58,162.07 as recommended by the Finance & Audit Committee.
 - e. Ratification of LCCCA February 2023 Capital Expenditures totaling \$ 131,910.80 as recommended by the Finance & Audit Committee.
 - f. Approval of LCCCA March 2023 Operational Expenditures totaling \$ 76,811.58 as recommended by the Finance & Audit Committee.
 - g. Approval of LCCCA March 2023 Capital Expenditures totaling \$ 12,932.08 as recommended by the Finance & Audit Committee.
 - h. Ratification of Empire Excavating Change Order #1: Water proofing Exposed wall facing 106 South Christian Street. \$32,000.00, and payment of \$ 10,000.00 deposit as previously circulated to the board.
- 14) Old Business
- 15) New Business
- 16) Other Business
- 17) Adjournment

Upcoming Presentations, Board meetings and Committee Meetings:

- Monday April 3, 2023 – 5:30 p.m. CSL's "Lancaster Convention District Futures Study" Presentation
- Thursday, April 6, 2023 - 5:30 p.m. Operations Committee Meeting, Commons on Vine
- Thursday, May 18, 2023 - 5:30 p.m. Board Meeting, Commons on Vine