

**Lancaster County Convention Center Authority  
Meeting of November 17, 2022 @ 5:30 p.m.  
Commons on Vine  
Lancaster County Convention Center  
Lancaster, Pennsylvania**

Agenda

- 1) Purpose of Meeting:
  - Review results of 2022 LCCCA Bond Issuance
  - Lancaster History's annual update, and proposed changes to the entrances to the Thaddeus Stevens & Lydia Hamilton Smith Center for History and Democracy.
  - Election of Officers for 2023
  - Deliberate and vote on 2023 Board & Committee Meeting Schedule
  - Two LCCCA memorial resolutions
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Announcements
- 5) Chair Report
  - a. Participated in Marketing Consortium Meeting
  - b. Chaired Special Penn. Sq. Condominium Association Meeting: Decorations of the LCCC/Marriott
  - c. The LCCCA Board held an executive session for a personnel matter
- 6) New Business:
  - a. LancasterHistory Presentation
    - i. LancasterHistory annual update
    - ii. LancasterHistory's proposed entrances to the Thaddeus Stevens & Lydia Hamilton Smith Center for History and Democracy.
    - iii. Letter of request from Thomas R. Ryan, Ph.D. President & CEO LancasterHistory
  - b. LCCCA memorial resolution; Hon. Charles W. Smithgall
  - c. LCCCA memorial resolution; John W. Espenshade
- 7) Executive Director's Report
  - a. Bond Update, with assistance from Bond financing team
  - b. Key Performance Indicators
  - c. Update on Convention Sport and Leisure's study/report
- 8) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.

9) LCCCA Board Comment Period

10) LCCCA Staff Comment Period

11) Election of Officers for 2023

(a) Motion to approve the Nominating Committee recommendations for the Slate of Officers for 2023:

- ✓ Chair – Sharron Nelson
- ✓ Vice Chair – Tom Showers
- ✓ Treasurer – Darcy Pollock
- ✓ Secretary – Patrick Snyder
- ✓ Assistant Secretary – Zach Pierson

12) Consent Agenda – Motion to approve Board Meeting Summary Minutes, Operational & Capital Expenditures, as previously circulated to the board:

- a. LCCCA Board Meeting Minutes of October 27, 2022.
- b. Approval of November 2022 Operational Expenditures totaling \$21,249.17
- c. Approval of November 2022 Capital Expenditures totaling \$49,164.00
- d. 2023 Marketing Consortium Budget.
- e. Ratification of Executive Director execution of Hammel Associates Architects LLC, Scope of services and fee proposal, for Stevens & Smith Center for History and Democracy - Design Review.

13) Old Business

- a. Motion to approve the 2023 Board & Committee Meeting Schedule, as previously circulated to the board.

14) Other Business

15) Adjournment

Next Regularly Scheduled Board Meeting: **Thursday, January 26, 2023 5:30 p.m.**  
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