

**Lancaster County Convention Center Authority**  
**Meeting of October 27, 2022 @ 5:30 p.m.**  
**Commons on Vine Lobby**  
**Lancaster County Convention Center**  
**Lancaster, Pennsylvania**

Agenda

- 1) **Purpose of Meeting:** Board review and vote on all LCCC / LCCCA 2023 Budgets  
Ratify September & October accounts payable  
1<sup>ST</sup> Reading of Nomination Committee Board recommendations
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Announcements
- 5) Board Chair Report
- 6) Executive Director's Report
  - a. LCCCA Bonds update
  - b. Priority events update
  - c. Key Performance Indicator(s)
  - d. Leads
  - e. Marketing Consortium Incentive Recap
- 7) Consent Agenda – Motion to approve Board and Committee Meetings Summary Minutes, Reports, and Operational Expenditures, as previously circulated to the board:
  - i. LCCCA Board Meeting of August 25, 2022
  - ii. Personnel Committee Meeting of August 8, 2022
  - iii. Personnel Committee Meeting of September 12, 2022
  - iv. Personnel Committee Meeting of October 17, 2022
  - v. Nominating Committee Meeting of October 6, 2022
  - vi. Finance Committee Meeting of October 20, 2022
  - vii. LCCCA September 2022 Operational Expenditures for Ratification totaling \$413,024.85 as recommended by the Finance Committee.
  - viii. LCCCA September 2022 Capital Expenditures for Ratification totaling \$2,411.25 as recommended by the Finance Committee.
  - ix. LCCCA October 2022 Operational Expenditures totaling \$11,156.69, as recommended by the Finance Committee.
  - x. LCCCA October 2022 Capital Expenditures totaling \$838.65, as recommended by the Finance Committee.
  - xi. The ratification of the execution of engagement letter with Maher Duessel Counselor, for the LCCCA's annual audit for 2022, 2023, and 2024, as recommended by the Finance Committee.
  - xii. 3 Year MOU with Discover Lancaster (50% executed)
- 8) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.
- 9) LCCCA Board Comment Period

10) LCCCA Staff Comment Period

11) Committee Recommendations to the full board:

a. Nominating Committee

- i. A motion to accept the Nominating Committee slate of officers for 2023 as presented and to be voted on at the November 17, 2022 Board Meeting:

Chair – Sharron Nelson

Vice Chair – Thomas Showers

Treasurer - Darcy Pollock

Secretary – Patrick Snyder

Asst. Secretary – Zack Pierson

b. Finance Committee

- i. A motion to approve the LCCC Proposed 2023 Capital Budget, as recommended by the Finance & Audit Committee and previously circulated to the board.
- ii. A motion to approve the LCCC Proposed 2023 Operational Budget, as recommended by the Finance & Audit Committee and previously circulated to the board.
- iii. A motion to approve the LCCCA Proposed 2023 Administrative Budget, as recommended by the Finance & Audit Committee and previously circulated to the board.
- iv. A motion to approve of the LCCCA Proposed 2023 Comprehensive Budget, as recommended by the Finance & Audit Committee and previously circulated to the board.
- v. A motion to approve the adoption of the LCCCA Bond Renewal Resolution, as recommended by the Finance & Audit Committee and previously circulated to the board.

12) Old Business

13) New Business

14) Other Matter

15) Adjournment

\*\*\* Upcoming Board and Committee Meetings:

- Board Meeting, Thursday November 17, 2022, 5:30 p.m.