

**Lancaster County Convention Center Authority**  
**Meeting of October 28, 2021 @ 5:30 p.m.**  
**Commons in Vine Lobby**  
**Lancaster County Convention Center**  
**Lancaster, Pennsylvania**

Agenda

- 1) **Purpose of Meeting:** Board review and vote on all LCCC / LCCCA 2022 Budgets  
Ratify August, & September accounts payable  
Approve October accounts payable  
1<sup>ST</sup> Reading of Nomination Committee Board recommendations
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Announcements
- 5) Board Chair Report
- 6) Executive Director's Report
  - a. Key Performance Indicators
  - b. Economic Impact Study
  - c. Lancaster History Lease Update
- 7) Consent Agenda – Motion to approve Board and Committee Meetings Summary Minutes, Reports, and Operational Expenditures, as previously circulated to the board:
  - i. LCCCA Board Meeting of August 19, 2021
  - ii. Personnel Committee Meeting of September 16, 2021
  - iii. Nominating Committee Meeting of October 7, 2021
  - iv. Operations Committee Report - October 7, 2021
  - v. Finance Committee Meeting of October 21, 2021
  - vi. LCCCA August 2021 Operational Expenditures for Ratification totaling \$108,255.31 as recommended by the Finance Committee.
  - vii. LCCCA August 2021 Capital Expenditures for Ratification totaling \$19,623.53 as recommended by the Finance Committee.
  - viii. LCCCA September 2021 Operational Expenditures for Ratification totaling \$101,702.36 as recommended by the Finance Committee.
  - ix. LCCCA September 2021 Capital Expenditures for Ratification totaling \$298.00 as recommended by the Finance Committee.
  - x. LCCCA October 2021 Capital Expenditures totaling \$ 44,642.58, as recommended by the Finance Committee.
  - xi. LCCCA October 2021 Operational Expenditures totaling \$ 103,076.98, as recommended by the Finance Committee.
  - xii. The ratification of the execution of engagement letter with Arbitrage Rebate Counselors, LLC, for the 2021 Annual Arbitrage Calculations for the 2014 Bonds. as recommended by the Finance Committee.
- 8) Public Comment - This Authority provides a reasonable opportunity at each of our meetings for residents and taxpayers of Lancaster County to comment on matters of concern, official action, or deliberation that are or may be before this Authority. People who wish to comment should state their name and address for the public.

9) LCCCA Board Comment Period

10) LCCCA Staff Comment Period

11) Committee Recommendations to the full board:

a. Nominating Committee

- i. A motion to accept the Nominating Committee slate of officers for 2022 as presented and to be voted on at the November 18, 2021 Board Meeting:

Chair – Sharron Nelson

Vice Chair – Thomas Showers

Treasurer - Darcy Pollock

Secretary – Patrick Snyder

Asst. Secretary – Ted Darcus

b. Finance Committee

- i. A motion to approve Aimbridge Hospitality / LCCCA QMA Amendment, as previously circulated to the board.
- ii. A motion to recommend to the full board approval of the LCCC Proposed 2022 Capital Budget, as previously circulated to the board.
- iii. A motion to approve the LCCC Proposed 2022 Operational Budget, as previously circulated to the board.
- iv. A motion to approve the LCCCA Proposed 2022 Administrative Budget, as recommended by the Finance & Audit Committee and previously circulated to the board.
- v. A motion to approve of the LCCCA Proposed 2022 Comprehensive Budget, as previously circulated to the board.

12) Old Business

13) New Business

14) Other Matter

15) Adjournment

\*\*\* Upcoming Board and Committee Meetings:

- Board Meeting, Thursday November 18, 2021, 5:30 p.m.